

PENTLAND TOWNSHIP BOARD
REGULAR MEETING
AGENDA
MARCH 12, 2020

Call to Order and Roll Call

Changes to the Agenda

Brief Public Comment

Approval of Minutes – postponed to March 24.

Approval of Bills

Treasurer's Report

New business

- Request from Portage Township for letter of support for their 2% grant
- Accept resignation of Trustee Dawn Mills
- Presentation by Jeff Mudroch about preliminary sewer lagoon design
- A mystery at the hall
- Bittersweet news.

Old Business:

- Permission for the Treasurer and Clerk to consolidate general fund CD's
- Wastewater litigation with the Village and sewer lagoon update
- Future Hall Bookings
- Liquor Inspection Reports
- Water and Sewer Update
- Open for Other Reports
- Communications

Extended Public Comment

Next Regular Meeting

Adjournment

When a vacancy occurs on the township board due to the resignation of a board member:



1. To resign, a board member must submit his or her signed resignation **in writing** to the board. The board must vote (at a regular or special board meeting) to **accept** the resignation for the resignation to take effect. (MCL 41.56)

a) If the resigning official gives an effective date of resignation that comes **prior** to the board meeting where the board accepts the resignation, then the vacancy occurs on the **date of the board meeting**. The official would serve and be compensated up to that date.

b) If the resigning official gives an effective date that comes **after** the board meeting where the board accepts the resignation, then the vacancy occurs on the **effective date in the resignation letter**.

c) The board may appoint someone to fill the vacancy **up to 30 days prior** to the effective date of resignation. The new official may take the oath prior to taking office, but is not "clothed" with the authority of the office until the resignation takes effect.



2. The clock starts ticking the day after the vacancy occurs (the day after the resignation takes effect). The township board has **45 days** to appoint a person to fill the vacancy. (MCL 168.370(4))



3. The official's deputy **DOES NOT** continue as deputy. (MCLs 41.69, 41.77(5), and 41.61)



4. The only statutory requirement for holding township board elective office is that a candidate **must** be a **qualified elector** of the township and **registered to vote**. To be a qualified elector, a person must be 18 years of age, a U.S. citizen, and have lived in the township at least 30 days (property ownership is **NOT** required). (MCLs 168.11 and 168.342)



5. The person appointed to fill the vacancy **must** take the **oath** of office (should be taken within the 45 days to fill vacancy to qualify for office). (MCL 168.363)



6. A new clerk or treasurer **must** appoint a deputy. The supervisor **may** appoint a deputy. The deputies must also take the oath. (MCLs 41.69, 41.77(5), and 41.61)



7. The **salary of the office** continues. A person appointed to elective office during the term of office receives the currently established salary for that office. (MCL 41.95) This may require prorating the salary between the former and new officials according to payroll period.



8. If the vacancy **occurs** more than 7 days before the 15th Tuesday prior to the August midterm primary, a person appointed to fill that vacancy must run in the primary and general election to retain that office. The person elected serves for the remainder of the term. (**NEW, PA 94 of 2014, MCL 168.370a, April 3, 2014**)



If the vacancy **occurs** 7 days or less before the 15th Tuesday before the August midterm primary, a person appointed to fill that vacancy is appointed for the remainder of the term. (**NEW, PA 94 of 2014, MCL 168.370a**)
(All township board members' terms run four years, concurrent with the Presidential term.)



9. If the township board fails to fill the vacancy within 45 days, the **county clerk must schedule a special election** on the next regular election date (of the four election days) that is: (1) at least 60 days after the deadline for submitting nominees, or (2) at least 70 days after the deadline for submitting nominees if the next regular election date is the even year August primary or the general November election. Township/county **political parties select nominees** (independent or write-in candidates can also qualify), so no primary election is held. The person elected serves for the remainder of the term. (MCL 168.370(4))

MARCH 2020 MONTHLY BILLS

Last updated March 10, 2020

CHECK	PAYEE	AMOUNT	DESCRIPTION	General Fund	Sewer Fund	Water Fund	Liquor Fund
General Fund checks paid ahead of time: (legally known as "post audit" payments)							
3795	Pentland Twp Tax Account	\$ 16,118.61	2/18 transfer money state incorrectly deposited into General Fund	\$ 16,118.61	\$ -	\$ -	
	Total	\$ 16,118.61		\$ 16,118.61	\$ -	\$ -	
General Fund checks to be paid today:							
Payroll:							
3796	Deborah Burbach	\$ 123.99	Deputy Treasurer - 1 mtg & zero hrs	\$ 123.99	\$ -	\$ -	
3797	Caryn DeWyse	\$ 157.45	Deputy Clerk - 0 mtgs & 7.5 hrs	\$ 157.45	\$ -	\$ -	
3798	AJ Downey	\$ 299.66	Labor - Utilities - 24 hrs	\$ -	\$ 149.83	\$ 149.83	
3799	Jean Foley	\$ 677.78	Treasurer	\$ 677.78	\$ -	\$ -	
3800	Martin Lehto	\$ 302.29	Trustee & Property Watch	\$ 302.29	\$ -	\$ -	
3801	Janet Maki	\$ 2,377.73	Supervisor & Assessor	\$ 2,377.73	\$ -	\$ -	
3802	Dawn Mills	\$ 123.54	Trustee	\$ 123.54	\$ -	\$ -	
3803	Gregory Rathje	\$ 915.00	Clerk	\$ 750.30	\$ -	\$ 164.70	
3804	Michael Richards	\$ 3,103.30	Utilities Superintendent	\$ -	\$ 775.83	\$ 2,327.48	
3805	Terrie Slack	\$ 1,328.88	Admin Assistant & Interim Custodian - .83 hours	\$ 448.89	\$ 439.99	\$ 440.00	
	Total	\$ 9,409.62		\$ 4,961.97	\$ 1,365.65	\$ 3,082.01	
Remittances:							
EFT 61	US Government	\$ 2,764.37	Electronic Fund Transfer (EFT) Fed.Tax/FICA/SocSec	\$ 1,674.13	\$ 341.28	\$ 748.96	
3806	Michigan Dept. of Treasury	\$ 487.06	State Withholding	\$ 299.22	\$ 58.18	\$ 129.66	
	Total	\$ 3,251.43		\$ 1,973.35	\$ 399.46	\$ 878.62	
Accounts Payable:							
3807	AT&T	\$ 333.12	First regular bill in several months (no credit paying it off).	\$ 81.21	\$ 125.96	\$ 125.95	
3808	Burbach Oil	\$ 2,731.85	1171 gallons of heating oil for hall	\$ 2,731.85	\$ -	\$ -	
3809	Cloverland Electric	\$ 2,017.74	Regular monthly bill	\$ 621.93	\$ 769.36	\$ 626.45	
3810	Cloverland Electric	\$ 42.37	Pentland School H2O Tower - used to be annual.	\$ -	\$ -	\$ 42.37	
3811	Cloverland Electric	\$ 81.53	Twp hall - used to be annual.	\$ 81.53	\$ -	\$ -	
3812	Dewyse, Caryn	\$ 145.80	Election worker	\$ 145.80	\$ -	\$ -	
3813	Downey, AJ	\$ 302.23	911 Signs	\$ 302.23	\$ -	\$ -	
3814	Election Source	\$ 28.05	AV supplies	\$ 28.05	\$ -	\$ -	
3815	Election Source	\$ 42.13	AV supplies	\$ 42.13	\$ -	\$ -	
3816	Hett, Judy	\$ 155.00	Election worker	\$ 155.00	\$ -	\$ -	
3817	IT Right	\$ 300.00	Backup service annual fee	\$ 100.00	\$ 100.00	\$ 100.00	
3818	KCI	\$ 391.40	Assessing notices (balance)	\$ 391.40	\$ -	\$ -	
3819	Maki, Janet	\$ 134.62	Board of Review meals	\$ 134.62	\$ -	\$ -	
3820	Maki-Griffis, Linda	\$ 145.00	Election worker	\$ 145.00	\$ -	\$ -	
3821	Michigan Election Resources	\$ 72.79	AV supplies	\$ 72.79	\$ -	\$ -	
3822	National Office Products	\$ 275.00	Envelopes for clerk	\$ 275.00	\$ -	\$ -	
3823	Newberry News	\$ 207.00	Election and Board of Review notices	\$ 207.00	\$ -	\$ -	
3824	Pentland Utilities	\$ 3,550.00	Hydrant Rental	\$ 3,550.00	\$ -	\$ -	
3825	Rolfe, Craig	\$ 6,077.75	Sewer lawsuit (\$5,582.75) & other items (495.00)	\$ 495.00	\$ 5,582.75	\$ -	
3826	Sault Ste. Marie	\$ 72.00	Water testing	\$ -	\$ -	\$ 72.00	
3827	Schultz, Sara	\$ 25.00	Election worker	\$ 25.00	\$ -	\$ -	
3828	Security Benefit Group	\$ 580.00	457 Plan (w/out Carmody's since his retirement)	\$ 580.00	\$ -	\$ -	
3829	Semco	\$ 122.62	Heating for utility office	\$ -	\$ 61.31	\$ 61.31	
3830	Sidock Engineering	\$ 5,873.53	Preliminary design work on sewer lagoon and for our attorney on sewer lawsuit	\$ -	\$ 5,873.53	\$ -	
3831	Slack, Terrie	\$ 49.14	84 miles @ 58.5 cents/mile	\$ 49.14	\$ -	\$ -	
3832	Thomas, Jack	\$ 238.70	Board of Review training and mileage	\$ 238.70	\$ -	\$ -	
3833	Verizon	\$ 48.56	Cell phone	\$ -	\$ 24.28	\$ 24.28	
3834	Visa	\$ 992.91	Fuel, two plat books (hall & utility office), stamps for utilities, stamps for AV, batter for Sensus meter reader, and office supplies for hall.	\$ 354.02	\$ 319.44	\$ 319.45	
	Total	\$ 25,035.84		\$ 10,807.40	\$ 12,856.63	\$ 1,371.81	\$ -
	Grand Total for Today (checks 3796 - 3834)	\$ 37,696.89	<-- This amount will be transferred from General Fund's Money Market to Checking.	\$ 17,742.72	\$ 14,621.74	\$ 5,332.44	\$ -
Turn over to backside!							

MARCH 2020 MONTHLY BILLS

Last updated March 10, 2020

CHECK	PAYEE	AMOUNT	DESCRIPTION	General Fund	Sewer Fund	Water Fund	Liquor Fund
Sewer Fund Checks (post audit and today)							
5179	Pentland Twp General Fund	\$ 1,807.77	03/10 Repay General Fund Advance	\$ -	\$ 1,807.77	\$ -	
5180	Pentland Twp General Fund	\$ 14,621.74	03/10 Repay General Fund for today's bills	\$ -	\$ 14,621.74	\$ -	
Water Fund Checks (post audit and today)							
6118	Pentland Twp General Fund	\$ 5,332.44	03/10 Repay General Fund for today's bills	\$ -	\$ -	\$ 5,332.44	
End of List!							

FY 2017 - 2018, 2018 - 2019 and 2019 - 2020 General Fund Repayment Status

(to repay monies advanced to the Sewer Fund)

	Date	Sewer Fund Check #	Amount	Balance	Paid back so far	Note
	11/12/2013	na	\$ -	\$ 343,000.00	\$ -	Starting balance
	3/31/2017	na	\$ -	\$ 267,669.96	\$ 75,330.04	Ending balance FY 2016 - 2017
1	5/9/2017	5090	\$ 2,012.65	\$ 265,657.31	\$ 77,342.69	For April 2017
2	6/13/2017	5101	\$ 1,842.42	\$ 263,814.89	\$ 79,185.11	For May 2017
3	7/11/2017	5103	\$ 1,926.88	\$ 261,888.01	\$ 81,111.99	For June 2017
4	8/10/2017	5106	\$ 1,940.45	\$ 259,947.56	\$ 83,052.44	For July 2017
5	9/12/2017	5108	\$ 1,927.61	\$ 258,019.95	\$ 84,980.05	For August 2017
6	10/10/2017	5110	\$ 1,798.11	\$ 256,221.84	\$ 86,778.16	For September 2017
7	11/14/2017	5113	\$ 1,917.46	\$ 254,304.38	\$ 88,695.62	For October 2017
8	12/12/2017	5115	\$ 1,676.01	\$ 252,628.37	\$ 90,371.63	For November 2017
9	1/9/2018	5117	\$ 1,795.89	\$ 250,832.48	\$ 92,167.52	For December 2017
10	2/13/2018	5119	\$ 1,984.23	\$ 248,848.25	\$ 94,151.75	For January 2018
11	3/13/2018	5122	\$ 1,722.84	\$ 247,125.41	\$ 95,874.59	For February 2018
12	4/10/2018	5126	\$ 1,846.09	\$ 245,279.32	\$ 97,720.68	For March 2018
13	5/10/2018	5128	\$ 1,740.55	\$ 243,538.77	\$ 99,461.23	For April 2018
14	6/12/2018	5130	\$ 1,888.52	\$ 241,650.25	\$ 101,349.75	For May 2018
15	7/10/2018	5132	\$ 1,882.71	\$ 239,767.54	\$ 103,232.46	For June 2018
16	8/14/2018	5134	\$ 2,037.96	\$ 237,729.58	\$ 105,270.42	For July 2018 and adjustment
17	9/11/2018	5137	\$ 1,750.65	\$ 235,978.93	\$ 107,021.07	For August 2018
18	10/9/2018	5140	\$ 1,757.79	\$ 234,221.14	\$ 108,778.86	For September 2018
19	11/13/2018	5143	\$ 1,714.34	\$ 232,506.80	\$ 110,493.20	For October 2018
20	12/11/2018	5144	\$ 1,831.33	\$ 230,675.47	\$ 112,324.53	For November 2018
21	1/8/2019	5146	\$ 1,810.59	\$ 228,864.88	\$ 114,135.12	For December 2018
22	2/12/2019	5149	\$ 2,627.94	\$ 226,236.94	\$ 116,763.06	For January 2019
23	3/12/2019	5151	\$ 1,534.57	\$ 224,702.37	\$ 118,297.63	For February 2019
24	4/9/2019	5155	\$ 2,188.11	\$ 222,514.26	\$ 120,485.74	For March 2019
25	5/14/2019	5157	\$ 1,893.77	\$ 220,620.49	\$ 122,379.51	For April 2019
26	6/11/2019	5161	\$ 2,297.74	\$ 218,322.75	\$ 124,677.25	For May 2019
27	7/9/2019	5163	\$ 1,853.50	\$ 216,469.25	\$ 126,530.75	For June 2019
28	8/13/2019	5166	\$ 1,797.48	\$ 214,671.77	\$ 128,328.23	For July 2019
29	9/10/2019	5167	\$ 1,813.66	\$ 212,858.11	\$ 130,141.89	For August 2019
30	10/8/2019	5169	\$ 1,992.97	\$ 210,865.14	\$ 132,134.86	For September 2019
31	11/12/2019	5171	\$ 1,914.74	\$ 208,950.40	\$ 134,049.60	For October 2019
32	12/10/2019	5173	\$ 1,762.28	\$ 207,188.12	\$ 135,811.88	For November 2019
33	1/14/2020	5175	\$ 1,995.36	\$ 205,192.76	\$ 137,807.24	For December 2019
34	2/11/2020	5177	\$ 1,857.37	\$ 203,335.39	\$ 139,664.61	For January 2020
35	3/10/2020	5179	\$ 1,807.77	\$ 201,527.62	\$ 141,472.38	For February 2020

Background:

Over the years, the township's sewer fund borrowed money from the township's general fund. Starting in late 2013, home customers began paying a \$5.20 monthly charge to repay this loan (commercial customers and larger residential customers pay \$5.20 for every 4,000 gallons of sewer). The loan is expected to be paid off by 2033 (perhaps sooner). When paid off, this monthly charge ends.

PENTLAND TOWNSHIP - SUMMARY OF ACCOUNTS AT MONTH END					MONTH END	
					2/29/2020	
GENERAL FUND						Notes
First National Bank of St. Ignace - Checking					\$ 3,659.76	
First National Bank of St. Ignace - Money Market					\$ 294,241.87	
First National Bank of St. Ignace - Money Market for future purchases					\$ 91,516.43	
First National Bank of St Ignace CD - Fire Truck 2015					\$ 38,875.27	CD #13005 Matures 04/12/2020 1.15% 36 months
First National Bank of St Ignace CD - Fire Truck 2016					\$ 38,372.48	CD #12993 Matures 03/31/2020 1.15% 36 months
First National Bank of St Ignace CD - Fire Truck 2017					\$ 38,372.48	CD #12994 Matures 03/31/2020 1.15% 36 months
First National Bank of St Ignace CD - Fire Truck 2018					\$ 37,952.70	CD #13178 Matures 03/30/2021 1.20% 36 months
First National Bank of St Ignace CD - Fire Truck 2019					\$ 37,500.00	CD #13333 Matures 03/21/2022 1.20% 36 months
First National Bank of St Ignace CD - General Fund					\$ 31,940.27	CD #13013 Matures 04/20/2020 1.15% 36 months
SEWER FUND						
mBank Checking - Operating					\$211,598.48	
mBank CD - Sewer Reserve					\$ 12,535.27	CD #24768 Matures 03/09/2020 1.14% 36 months For future repairs.
mBank CD - Sewer Reserve 2019					\$ 10,167.25	CD #2455 Matures 03/27/2022 1.98% 36 months For future repairs.
WATER FUND						
mBank Checking		Includes cash in bank, water bond & interest redemption, and equipment reserve.			\$ 259,783.64	
First National bank of St. Ignace CD - Water Reserve					\$ 44,021.52	CD #12291 Matures 09/30/2021 1.70% 36 months
TAX COLLECTION						
mbank Checking					\$ 21,609.66	

Luce County Election Results

March 10, 2020

		Columbus	Lakefield	McMillan	Pentland	Totals	Totals %			
		Reg Voters	177	939	2,092	1,172	4,380			
		Ballots Cast	52	280	469	319	1,120			
		Turnout	29.4%	29.8%	22.4%	27.2%	25.6%			
Democrats		Bennet					0	0%		
		Biden	14	66	123	78	281	57%		
		Bloomberg		6	9	8	23	5%		
		Booker					0	0%		
		Buttigieg		1	4	4	9	2%		
		Castro					0	0%		
		Delaney					0	0%		
		Gabbard			2		2	0%		
		Klobuchar			2		2	0%		
		Sanders	7	28	81	45	161	33%		
		Sestak					0	0%		
		Steyer					0	0%		
		Warren		2	4	2	8	2%		
		Williamson					0	0%		
		Yang					0	0%		
	Uncommitted		1	5	1	7	1%			
		Totals	21	104	230	138	493			
Republicans		Sanford					0	0%		
		Trump	23	164	197	141	525	95%		
		Walsh			3	1	4	1%		
		Weld			2	2	4	1%		
		Uncommitted	3		13	4	20	4%		
		Totals	26	164	215	148	553			
			Columbus	Lakefield	McMillan	Pentland	Hulbert	Portage	Seney	Totals
Prop 1 TAS Headlee Override		Yes	42	156	338	238	32	164	17	987
		Yes %	81%	57%	73%	75%	71%	59%	49%	68%
		No	10	116	123	78	13	113	18	471
		No %	19%	43%	27%	25%	29%	41%	51%	32%
		Totals	52	272	461	316	45	277	35	1,458
Analysis done by Greg Rathje, Pentland Township Clerk										
<i>Thank you to the Luce County Clerk's office for the information!</i>										