

PENTLAND TOWNSHIP BOARD
REGULAR MEETING
AGENDA
AUGUST 13, 2019

Call to Order and Roll Call

Changes to the Agenda

Brief Public Comment

Approval of Minutes

Approval of Bills

Treasurer's Report

New business

- Update from our auditors – Michael Greutz & Danielle LaCount
- Second discussion about other wastewater treatment options – Jeff Mudroch
- Letter from our attorney about the Village of Newberry
- Change March 10 meeting date (because of the presidential primary)
 - How about either Thursday, March 12, or Tuesday, March 17?

Old Business:

- Fire agreement with the Village
- Wastewater agreement with the Village
- Future Hall Bookings
- Liquor Inspection Reports
- Water and Sewer Update
- Open for Other Reports
- Communications

Extended Public Comment

Next Regular Meeting

Adjournment



Gregory Rathje <gregory.e.rathje@gmail.com>

Touching base

Mudroch, Jeffrey M. <jmudroch@sidockgroup.com>
To: Gregory Rathje <PentlandTwpClerk@gmail.com>

Tue, Aug 13, 2019 at 5:22 PM

Greg,

I apologize. I got on a conference call after lunch and failed to get the proposal finished. I did complete the cost estimate for it. I have calculated it would be \$6,350 to prepare a feasibility study for a sewage treatment system for Pentland Township. I have included time to discuss this with EGLE and RD to obtain their input and also time to research potential sites for discharge. We will prepare a report that follows the general guidelines of an RD PER (Preliminary Engineering Report).

If this is acceptable I will put it in a formal proposal tomorrow and send to you for execution.

Again, my apologies. My mind has been on finalizing drawings based on my conference call. I just looked at the calendar and went 'Oh, S_it!

Jeffrey M. Mudroch, PE

Project Manager

906-203-0628 (Mobile)



PENTLAND TOWNSHIP BOARD

REGULAR MEETING

July 9, 2019

Tonight's meeting was held at the Pentland Township Hall: 15474 M-28, Newberry, MI 49868.

The meeting was called to order at 7:00 pm by Supervisor Janet Maki.

Board members present: Treasurer Jean Foley, Trustee Martin Lehto, Supervisor Janet Maki, Clerk Greg Rathje and Trustee Dawn Stephenson. Absent: none.

Also present: Utilities Superintendent Mike Richards; Deputy Clerk Caryn DeWyse; Undersheriff Eric Gravelle; Jeff Mudroch; Ivan "Ike" Darling; Ruth Darling; and Pastor Randy Hildebrant.

Under changes to the agenda, there was unanimous consent to allow Mr. Mudroch to speak during brief public comment and to allow him to go over the routine time granted during this section so Mr. Mudroch can return home to the Soo at a decent hour.

The Board also added under new business several items: proposed policies for the Township to be in compliance with AMAR (Audit of Minimum Assessing Requirements); a letter from our attorney about application fees for the Industrial Facilities Tax Certificate; and a request from AJ Downey to review and approve his design for the replacement sign at the utility office.

With those changes, the Board went into brief public comment.

Jeff Mudroch is an engineer from the Sidock Group, an engineering firm in Sault Ste. Marie. He previously worked on projects both in Pentland Township and the Village of Newberry. So, he is very aware of our two communities and particularly how our Township's wastewater is sent to the wastewater treatment plant operated by the Village.

Clerk Rathje introduced Mr. Mudroch by explaining that the Board has discussed over the past few years finding an alternative to using the wastewater plant operated by the Village, and with Mr. Mudroch's prior experience with our community and his previous work on wastewater systems, he could offer our Board some guidance on this matter.

Mr. Mudroch and the Township Board then had a productive discussion about several options for how the Township could have its own treatment facility; and there was general agreement to take this discussion another step forward.

Motion by Rathje, seconded by Maki, to ask Mr. Mudroch to prepare a preliminary design proposal for the Board's consideration at next month's meeting. Ayes: All. Motion carried.

The Board thanked Mr. Mudroch for his time tonight and looked forward to seeing him again next month.

The Board then turned to approval of the minutes.

Clerk Rathje presented the minutes of the regular meeting of June 11, 2019, for approval.

Motion by Foley, seconded by Stephenson to approve these minutes. Ayes: All. Motion carried.

The bills were presented by Clerk Rathje.

Motion by Stephenson, seconded by Lehto, to approve the following five items in one motion:

1. There were no General Fund, Sewer Fund, or Water Fund checks issued per Pentland Township's "Post Audit" policy. (This policy explains how bills are paid between meetings).
2. General Fund check numbers 3539 through 3568 and EFT53 for payment today.
3. Sewer Fund check numbers 5163 through 5164 for payments approved today.
4. Water Fund check number 6110 for payments approved today.
5. Transfer \$21,738.11 from First National Bank of St. Ignace's Municipal Account to the Checking Account.

The vote on all of the above items - Ayes: All. Motion carried.

The Treasurer's Report was presented by Treasurer Foley.

Motion by Rathje, seconded by Lehto, to receive the Treasurer's Report. Ayes: all. Motion carried.

The Board then turned to new business.

The Board reviewed a design prepared by AJ Downey for a new sign at the Utility Office. This sign would replace one that was destroyed in a storm last summer.

There was unanimous consent to approve the design and thank AJ for his hard work on this.

The Board then turned to a letter from Craig Rolfe, our attorney, about the Board adopting a policy requiring an application fee when a business applies for an Industrial Facilities Tax Certificate in our industrial park. This fee would cover the Township's costs to have Mr. Rolfe process these applications on the Township's behalf.

After discussion Supervisor Maki moved and Treasurer Foley seconded the following resolution.

Resolution 2019-05

Resolution to Set Application Fees For Application To Create Industrial Development District/Plant Rehabilitation District And Application For Industrial Facilities Exemption Certificate

WHEREAS, Pentland Township incurs various costs, including legal fees, associated with processing in the manner required by law and considering a request to create an industrial development district or plant rehabilitation district, and an application for an industrial facilities exemption certificate (new, amended, or transfer), pursuant to 1974 Public Act 198, as amended; and

WHEREAS, the Act provides for application fees to be charged to the applicant, rather than requiring the taxpayers of the Township, generally, to absorb those costs;

NOW, THEREFORE BE IT RESOLVED that the Pentland Township Board hereby establishes an application fee policy for such matters, as follows:

1. For a request to create an industrial development district/plant rehabilitation district the application fee shall be equal to the total actual costs incurred by the Township to process and consider the application, with an initial application fee deposit of \$1,000.
2. For an application for an industrial facilities exemption certificate (new, amended, or transfer) the application fee shall be equal to the total actual costs incurred by the Township to process and consider the application, with an initial application fee deposit of \$1,000; but not exceeding 2% of the total property taxes abated for the term the certificate is in effect.
3. In circumstances where the Township Clerk has reason to believe the Township will incur abnormally high costs associated with a particular application, the Clerk may require a double application fee deposit at the time of filing, and/or may require a supplemental application fee deposit after the application is filed, in each instance subject to the 2% limitation in the preceding paragraph.
4. The Township Clerk shall treat each application fee deposit as an escrowed amount, until all costs incurred with respect to the application are accounted for. Within 30 days after the final accounting of such costs the Township Clerk shall submit a recap of the costs to the applicant, with either an invoice for the balance due the Township and payable on receipt, or a check for the refund due the applicant, after applying the application fee deposit.

BE IT FURTHER RESOLVED that this application fee policy shall become effective immediately and apply to any application contemporaneously received by the Clerk but not yet processed, and shall supersede any previously established application fee policies on the same matters.

Moved by Maki

Supported by Foley

Upon a voice vote, the following voted:

Ayes: Foley, Lehto, Maki, Rathje, & Stephenson

Nays: None

Absent: None

Supervisor Maki declared the resolution adopted.

Supervisor Maki then led a discussion about required policies that our township must adopt to comply with Michigan's Audit of Minimum Assessing Requirements (AMAR). Our township will be reviewed in 2021, and it would behoove us to have these policies in place before then.

There was broad agreement to consider these policies in the near future, and there was agreement to adopt one policy tonight so it was in effect before this month's Board of Review – a policy about Poverty Exemption Income Guidelines and Asset Test.

After discussion Clerk Rathje moved and Trustee Stephenson seconded the following resolution.

Resolution 2019-06

Resolution to Adopt
Poverty Exemption Income Guidelines and Asset Test

This Resolution is to follow future Department of Health and Human Services guidelines, which are put forth at the beginning of each year.

WHEREAS, the homestead of persons who, in the judgment of the Supervisor and Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, the township board is required by Section 7u of the General Property Tax Act, Public Act 206 of 1893 (MCL 211.7u), to adopt guidelines for poverty exemptions;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that Pentland Township, Luce County, adopts the following guidelines for the Supervisor and Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year. To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a homestead the property for which an exemption is requested.
- 2) File a claim with the Supervisor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) Produce a valid drivers' license or other form of identification if requested.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 5) Meet the federal poverty income guidelines as defined and determined annually by the United States Office of Management and Budget.
- 6) Meet additional eligibility requirements as determined by the township board, including: one home on two acres of land, plus one vehicle, plus \$10,000 in other assets.

BE IT ALSO RESOLVED that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these are communicated in writing to the claimant

Moved by Rathje

Supported by Stephenson

Upon a voice vote, the following voted:

Ayes: Foley, Lehto, Maki, Rathje, & Stephenson

Nays: None

Absent: None

Supervisor Maki declared the resolution adopted.

The Board then turned to old business.

Clerk Rathje reported the Township received a letter about the fire rating of the Village, and perhaps including the Newberry Fire Department.

The rating was created by an organization called ISO (Insurance Services Office), which measures thousands of communities across the US and their ability to respond to emergencies. Some of the items they look at include the fire department, the communities water supply to right a fire, and its communication systems that handles emergencies.

The letter did not explain why the Village's fire rating was being downgraded, only that it was, and that ISO would be willing to take into account any changes the Village might be able to make in the next year.

This rating is used by insurance companies when calculating how much someone should pay for insurance, including home owners, business owners, and even the Township's properties like the township hall, water and sewer systems.

Clerk Rathje contract the Township's insurance provided, and it was their belief that the price of the Township's insurance policy would go up next year because of this change.

The Board noted this potential change with concern, and there was unanimous consent to contact the Village about this matter and what (if anything) could be done about it.

The Board then turned its attention to the ongoing issues with the Village about wastewater treatment. It's now been over a month since the Circuit Judge dismissed the Village's case they attempted to file under the 2012 court order. At that same court hearing on June 4, the Circuit Judge Carmody asked the two sides to mutually draft the order dismissing this case.

Pentland Township completed its work on this draft motion on June 19 and emailed it to the Village's attorney. As of today (almost three weeks later), the Village attorney has not filed the paperwork with the court, nor has he asked our Township's attorney for any feedback.

In another words, the Village's failed legal attempt is not yet wrapped up.

The Board then turned to other matters on the agenda.

Treasurer Foley reported on several events scheduled in the township hall this summer.

Clerk Rathje reported the township received a set of liquor inspection reports from the Sheriff's Department from last month. All of the establishments received a grade of "good".

Mike Richards gave his monthly utility report. The township's water and sewer systems continue to be in generally good shape.

Mr. Richards then introduced Ivan "Ike" Darling, Ruth Darling, and Pastor Randy Hildebrant from God's Country Cooperative Parish. The church bought the old Pentland School several years ago and have been renovating the building so they could use it for their ministry.

Mr. Richards explained that the Church was going to replace the current water line with a new one because the current line is old and prone to freezing because it runs under the parking lot (which is plowed in the winter, pushing the frost line down).

The church would install and pay for the new water line all the way from our Township's water main to the building.

The reason Mr. Richards is bringing this up tonight was that the church requested to use "pex" tubing (cross-linked polyethylene) as the material for the water line instead of metal because it's easier to work with.

The Board asked Mr. Richards if the Township's water ordinance or any DEQ regulation would prohibit this, and Mr. Richards said no to both.

In light of Mr. Richard's report and discussion with Pastor Hildebrant and Mr. and Mrs. Darling, the Board did not have a problem with this kind of material being used as the new water line, and thanked Pastor Hildebrandt and the Darling's for coming tonight.

Under communications, Clerk Rathje shared that in the Board packet tonight was additional material about upcoming changes required by the State as to how the Township manages its water system. Clerk Rathje thanked Superintendent Richards for raising this topic at our meeting the past few months because of its importance.

Under extended public comment Undersheriff Eric Gravelle gave an update about goings-on in the sheriff's department, including recent damage to several police cars during an incident.

The next regular meeting of the township board is scheduled for Tuesday, August 13, 2019, at 7:00 pm at the Pentland Township Hall.

Motion by Foley, seconded by Stephenson, to adjourn the meeting at approximately 7:52 pm. Ayes: all. Motion passed.

Gregory Rathje
Pentland Township Clerk

Janet Maki
Pentland Township Supervisor

AUGUST 2019 MONTHLY BILLS

Last updated August 13, 2019

CHECK #	PAYEE	AMOUNT	DESCRIPTION	General Fund	Sewer Fund	Water Fund	Liquor Fund
General Fund checks paid ahead of time: (legally known as "post audit" payments)							
3570	IRS	\$ 5,708.46	Fees for taxes posted for when they were worked, not paid. We're asking for fees to be forgiven and a refund sent.	\$ 5,708.46	\$ -	\$ -	
Total		\$ 5,708.46		\$ 5,708.46	\$ -	\$ -	
General Fund checks to be paid today:							
Payroll:							
3574	Deborah Burbach	\$ 79.93	Deputy Treasurer - 0 mtg & zero hrs	\$ 79.93	\$ -	\$ -	
3575	Caryn DeWyse	\$ 150.29	Deputy Clerk - 1 mtg & 2.0 hrs	\$ 150.29	\$ -	\$ -	
3576	AJ Downey	\$ 374.56	Labor - Utilities (30 hours)	\$ -	\$ 187.28	\$ 187.28	
3577	Eddy Lou	\$ 79.95	Board of Review	\$ 79.95	\$ -	\$ -	
3578	Eddy Bob	\$ 79.95	Board of Review	\$ 79.95	\$ -	\$ -	
3579	Jean Foley	\$ 677.78	Treasurer	\$ 677.78	\$ -	\$ -	
3580	Garrod Russell	\$ 79.95	Board of Review	\$ 79.95	\$ -	\$ -	
3581	Gordon Laura	\$ 79.95	Board of Review	\$ 79.95	\$ -	\$ -	
3582	Martin Lehto	\$ 302.29	Trustee & Property	\$ 302.29	\$ -	\$ -	
3583	Janet Maki	\$ 2,376.15	Supervisor & Assessor	\$ 2,376.15	\$ -	\$ -	
3584	Gregory Rathje	\$ 914.18	Clerk	\$ 749.63	\$ -	\$ 164.55	
3585	Michael Richards	\$ 3,100.71	Utilities Superintendent	\$ -	\$ 775.18	\$ 2,325.53	
3586	Terrie Slack	\$ 1,537.92	Admin Assistant & Interim Custodian (2.29 hr)	\$ 533.26	\$ 502.33	\$ 502.33	
3587	Dawn Stephenson	\$ 123.54	Trustee	\$ 123.54	\$ -	\$ -	
3588	Thomas Jack	\$ 79.93	Board of Review	\$ 79.93	\$ -	\$ -	
Total		\$ 10,037.08		\$ 5,392.60	\$ 1,464.79	\$ 3,179.69	
Remittances:							
EFT54	US Government	\$ 2,911.12	Electronic Fund Transfer (EFT) Fed.Tax/FICA/SocSec	\$ 1,764.35	\$ 368.99	\$ 777.78	
3589	Michigan Dept. of Treasury	\$ 515.66	State Withholding	\$ 320.97	\$ 61.61	\$ 133.08	
Total		\$ 3,426.78		\$ 2,085.32	\$ 430.60	\$ 910.86	
Accounts Payable:							
<i>These three checks (3571 - 3573) were cut in late July as a trial run of the new accounts payable software. They were NOT sent out. So, they're included here for tonight's meeting.</i>							
3571	Apex Software	\$ 235.00	Assessing software	\$ 235.00	\$ -	\$ -	
3572	Rolfe, Craig	\$ 4,364.39	Mostly for sewer case, including travel to Newberry for June 4 hearing. Also fire department and Industrial Facilities Tax issues.	\$ 901.66	\$ 3,351.06	\$ 111.67	
3573	Semco	\$ 116.82	Heating/hot water for utility office	\$ -	\$ 58.41	\$ 58.41	
<i>Then the payroll checks were cut (see above). Final, these checks were cut below:</i>							
3590	Anderson-Tackman	\$ 900.00	Accounting help	\$ 300.00	\$ 300.00	\$ 300.00	
3591	AT&T	\$ 818.12	Phone bill	\$ 133.86	\$ 342.13	\$ 342.13	
3592	BS&A Software	\$ 3,640.00	Training for utilities, payroll, general ledger, and accounts payable	\$ 930.01	\$ 1,354.99	\$ 1,355.00	
3593	Cloverland Electric	\$ 3,408.82	Election bill for June and July	\$ 1,251.72	\$ 1,056.38	\$ 1,100.72	
3594	Cloverland Electric	\$ 76.85	Twp hall - used to be annual.	\$ 76.85	\$ -	\$ -	
3595	Cloverland Electric	\$ 39.50	Pentland School H2O Tower - used to be annual.	\$ -	\$ -	\$ 39.50	
3596	D&D Home Center	\$ 53.73	Parts for water system and posts for utility sign	\$ -	\$ 25.72	\$ 28.01	
3597	Dukes Sport Shop	\$ 300.00	Sign for utility office	\$ -	\$ 150.00	\$ 150.00	
3598	Dukes Sport Shop	\$ 90.60	911 signs	\$ 90.60	\$ -	\$ -	
3599	ETNA	\$ 1,660.00	Water meter for old Pentland School (under new owners)	\$ -	\$ -	\$ 1,660.00	
3600	Foley, Jean	\$ 13.70	Two certified letters to WNBV for delinquent personal property tax	\$ 13.70	\$ -	\$ -	
3601	Fosters Ace	\$ 20.99	Ballast for light at twp hall	\$ 20.99	\$ -	\$ -	
3602	Johnson, Tonya	\$ 100.00	Hall refund	\$ 100.00	\$ -	\$ -	
3603	Luce County Road Commission	\$ 981.60	First application of dust control. 2,400 gallons	\$ 981.60	\$ -	\$ -	
3604	Newberry News	\$ 60.00	Water confidence notices	\$ -	\$ -	\$ 60.00	
3605	Pentland Utilities	\$ 3,550.00	Hydrant Rental	\$ 3,550.00	\$ -	\$ -	
3606	Rathje, Greg	\$ 7.60	Certified mail to IRS	\$ 7.60	\$ -	\$ -	
3607	Rolfe, Craig	\$ 812.25	Sewer issues, IFT certificate, and utility ordinances.	\$ 270.00	\$ 409.75	\$ 132.50	
3608	Sault Ste. Marie	\$ 36.00	Water testing	\$ -	\$ -	\$ 36.00	
3609	Security Benefit Group	\$ 580.00	457 Plan (w/out Carmody's since his retirement)	\$ 580.00	\$ -	\$ -	
Hey! Turn over!							
3610	Semco	\$ 56.07	Heating/hot water for utility office	\$ -	\$ 28.03	\$ 28.04	

AUGUST 2019 MONTHLY BILLS

Last updated August 13, 2019

CHECK #	PAYEE	AMOUNT	DESCRIPTION	General Fund	Sewer Fund	Water Fund	Liquor Fund
3611	Slack, Terrie	\$ 41.76	72 miles at 58¢ per mile and office supplies	\$ 41.76	\$ -	\$ -	
3612	Verizon	\$ 48.87	Cell phone	\$ -	\$ 24.43	\$ 24.44	
3613	Village of Newberry	\$ 4,385.50	Second quarter 2019 fire bill	\$ 4,385.50	\$ -	\$ -	
3614	Visa	\$ 825.82	Gas (235.00), postage for stamps (550.00), & wand scanner for utility bills & taxes (40.82)	\$ 641.94	\$ 91.94	\$ 91.94	
Total		\$ 27,223.99		\$ 14,512.79	\$ 7,192.84	\$ 5,518.36	\$ -
Grand Total for Today (checks 3571 - 3614)		\$ 40,687.85	<-- This amount will be transferred from General Fund's Money Market to Checking.	\$ 21,990.71	\$ 9,088.23	\$ 9,608.91	\$ -
Sewer Fund Checks (post audit and today)							
5165	Pentland Twp General Fund	\$ 9,088.23	08/13 Repay General Fund for today's bills	\$ -	\$ 9,088.23	\$ -	
5166	Pentland Twp General Fund	\$ 1,797.48	08/13 Repay General Fund Advance	\$ -	\$ 1,797.48	\$ -	
Water Fund Checks (post audit and today)							
6111	Pentland Twp General Fund	\$ 9,608.91	08/13 Repay General Fund for today's bills	\$ -	\$ -	\$ 9,608.91	
End of List!							

Newberry Fire Department - billed to us by the Village each quarter

Last updated June 2, 2019

Quarter	Amount Billed by the Village						
	2013	2014	2015	2016	2017	2018	2019
1st	5,394.43	4,032.27	6,925.47	197.13	6,275.97	9,733.32	3,491.94
2nd	5,742.17	1,675.68	8,733.81	9,312.15	6,867.93	4,872.05	4,385.50
3rd	5,394.43	4,838.41	2,180.33	1,899.47	403.24	11,043.86	
4th	13,899.92	10,566.60	35,126.85	12,866.68	18,941.26	25,736.50	
Calendar Year Totals	\$ 30,430.95	\$ 21,112.96	\$ 52,966.46	\$ 24,275.43	\$ 32,488.40	\$ 51,385.73	\$ 7,877.44
Average 2013-2018	\$ 35,443.32						(ongoing)
Fiscal Year Totals	\$ 29,068.79	\$ 24,006.16	\$ 46,238.12	\$ 30,354.27	\$ 35,945.75	\$ 45,144.35	\$ 4,385.50
Average 2013-2018	\$ 35,126.24						(ongoing)
Notes:							

Fiscal Year Total is a better fit for our township's budget: Q2 thru Q4, plus Q1 of following year.

In our current budget, we included this amount (\$51K) to pay the 2018 fire bills, and about \$47K for 2019 bills.

Fire bills - checks and amounts						
2015 - Today						
Year	Quarter	Check	Amount	Check date		
2015	First	1842	6,925.47	8/7/2015		
2015	Second	1843	8,733.81	8/7/2015		
2015	Third	1943	2,180.33	11/10/2015		
2015	Fourth	2045	35,126.83	2/9/2016		
2016	First	2166	197.13	5/10/2016		
2016	Second	2300	9,312.15	8/9/2016		
2016	Third	2424	1,899.47	11/10/2016		
2016	Fourth	2522	12,866.68	2/14/2017		
2017	First	2618	6,275.97	5/8/2017		
2017	Second	2749	6,867.93	8/10/2017		
2017	Third	3235	403.24	10/9/2018		
2017	Fourth	3236	18,941.26	10/9/2018		
2018	First	3505	51,385.73	5/14/2019		
2018	Second					
2018	Third					
2018	Fourth					
2019	First	3537	3,491.94	6/11/2019		
2019	Second	3613	4,385.50	8/13/2019		
Note:						
	This is for the fire agreement only, not for the fire tanker.					

Road Commission Chloride Spraying

Road Commission Chloride Spraying						
				Cost per gallon change		
Year	Invoice	Amount	Gallons	cost per gallon	% change over previous year	% change compared to 2009
2009	691	\$ 2,520.00	9,000	\$ 0.2800	-	0.00%
2010	727	\$ 2,152.00	8,000	\$ 0.2690	-3.9%	-3.93%
2011	748	\$ 2,093.34	7,503	\$ 0.2790	3.7%	-0.36%
2012	778	\$ 1,883.00	7,000	\$ 0.2690	-3.6%	-3.93%
2013	816	\$ 2,093.00	7,000	\$ 0.2990	11.2%	6.79%
2014	832	\$ 2,009.70	6,300	\$ 0.3190	6.7%	13.93%
2015	865	\$ 2,089.15	6,350	\$ 0.3290	3.1%	17.50%
2016*	894	\$ 2,381.81	7,445	\$ 0.3199	-2.8%	14.26%
2016*	898	\$ 2,337.31	7,327	\$ 0.3190	-0.3%	13.93%
2016 TOTAL		\$ 4,719.12	14,772	\$ 0.3195	0.1%	14.09%
2017*	See #	\$ 1,990.45	6,050	\$ 0.3290	3.1%	17.50%
2017*	928	\$ 2,977.78	9,051	\$ 0.3290	0.0%	17.50%
2017 TOTAL		\$ 4,968.23	15,101	\$ 0.3290	0.0%	17.50%
2018*	942	\$ 2,247.56	6,440	\$ 0.3490	6.1%	24.64%
2018*	952	\$ 802.70	2,300	\$ 0.3490	0.0%	24.64%
2018 TOTAL		\$ 3,050.26	8,740	\$ 0.3490	0.0%	24.64%
2019*	974	\$ 981.60	2,400	\$ 0.3290	-5.7%	17.50%
*That year had two treatments						
# 2017 the first treatment was billed in two invoices						

FY 2017 - 2018 and 2018 - 2019 General Fund Repayment Status

(to repay monies advanced to the Sewer Fund)

	Date	Sewer Fund Check #	Amount	Balance	Paid back so far	Note
	11/12/2013	na	\$ -	\$ 343,000.00	\$ -	Starting balance
	3/31/2017	na	\$ -	\$ 267,669.96	\$ 75,330.04	Ending balance FY 2016 - 2017
1	5/9/2017	5090	\$ 2,012.65	\$ 265,657.31	\$ 77,342.69	For April 2017
2	6/13/2017	5101	\$ 1,842.42	\$ 263,814.89	\$ 79,185.11	For May 2017
3	7/11/2017	5103	\$ 1,926.88	\$ 261,888.01	\$ 81,111.99	For June 2017
4	8/10/2017	5106	\$ 1,940.45	\$ 259,947.56	\$ 83,052.44	For July 2017
5	9/12/2017	5108	\$ 1,927.61	\$ 258,019.95	\$ 84,980.05	For August 2017
6	10/10/2017	5110	\$ 1,798.11	\$ 256,221.84	\$ 86,778.16	For September 2017
7	11/14/2017	5113	\$ 1,917.46	\$ 254,304.38	\$ 88,695.62	For October 2017
8	12/12/2017	5115	\$ 1,676.01	\$ 252,628.37	\$ 90,371.63	For November 2017
9	1/9/2018	5117	\$ 1,795.89	\$ 250,832.48	\$ 92,167.52	For December 2017
10	2/13/2018	5119	\$ 1,984.23	\$ 248,848.25	\$ 94,151.75	For January 2018
11	3/13/2018	5122	\$ 1,722.84	\$ 247,125.41	\$ 95,874.59	For February 2018
12	4/10/2018	5126	\$ 1,846.09	\$ 245,279.32	\$ 97,720.68	For March 2018
13	5/10/2018	5128	\$ 1,740.55	\$ 243,538.77	\$ 99,461.23	For April 2018
14	6/12/2018	5130	\$ 1,888.52	\$ 241,650.25	\$ 101,349.75	For May 2018
15	7/10/2018	5132	\$ 1,882.71	\$ 239,767.54	\$ 103,232.46	For June 2018
16	8/14/2018	5134	\$ 2,037.96	\$ 237,729.58	\$ 105,270.42	For July 2018 and adjustment
17	9/11/2018	5137	\$ 1,750.65	\$ 235,978.93	\$ 107,021.07	For August 2018
18	10/9/2018	5140	\$ 1,757.79	\$ 234,221.14	\$ 108,778.86	For September 2018
19	11/13/2018	5143	\$ 1,714.34	\$ 232,506.80	\$ 110,493.20	For October 2018
20	12/11/2018	5144	\$ 1,831.33	\$ 230,675.47	\$ 112,324.53	For November 2018
21	1/8/2019	5146	\$ 1,810.59	\$ 228,864.88	\$ 114,135.12	For December 2018
22	2/12/2019	5149	\$ 2,627.94	\$ 226,236.94	\$ 116,763.06	For January 2019
23	3/12/2019	5151	\$ 1,534.57	\$ 224,702.37	\$ 118,297.63	For February 2019
24	4/9/2019	5155	\$ 2,188.11	\$ 222,514.26	\$ 120,485.74	For March 2019
25	5/14/2019	5157	\$ 1,893.77	\$ 220,620.49	\$ 122,379.51	For April 2019
26	6/11/2019	5161	\$ 2,297.74	\$ 218,322.75	\$ 124,677.25	For May 2019
27	7/9/2019	5163	\$ 1,853.50	\$ 216,469.25	\$ 126,530.75	For June 2019
28	8/13/2019	5166	\$ 1,797.48	\$ 214,671.77	\$ 128,328.23	For July 2019

Background:

Over the years, the township's sewer fund borrowed money from the township's general fund. Starting in late 2013, most home customers pay a \$5.20 monthly charge to repay this loan (commercial customers and larger residential customers pay \$5.20 for every 4,000 gallons of sewer). The loan is expected to be paid off by 2033 (perhaps sooner). When paid off, this monthly charge ends.

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PENTLAND TOWNSHIP - SUMMARY OF ACCOUNTS AT MONTH END					MONTH END	
					7/31/2019	
GENERAL FUND						Notes
First National Bank of St. Ignace - Checking					\$ 8,108.07	
First National Bank of St. Ignace - Money Market					\$ 154,303.04	
First National Bank of St. Ignace - Money Market for future purchases					\$ 76,680.34	
First National Bank of St Ignace CD - Fire Truck 2015					\$ 38,875.27	CD #13005 Matures 04/12/2020 1.15% 36 months
First National Bank of St Ignace CD - Fire Truck 2016					\$ 38,372.48	CD #12993 Matures 03/31/2020 1.15% 36 months
First National Bank of St Ignace CD - Fire Truck 2017					\$ 38,372.48	CD #12994 Matures 03/31/2020 1.15% 36 months
First National Bank of St Ignace CD - Fire Truck 2018					\$ 37,952.70	CD #13178 Matures 03/30/2021 1.20% 36 months
First National Bank of St Ignace CD - Fire Truck 2019					\$ 37,500.00	CD #13333 Matures 03/21/2022 1.20% 36 months
First National Bank of St Ignace CD - General Fund					\$ 31,940.27	CD #13013 Matures 04/20/2020 1.15% 36 months
SEWER FUND						
mBank Checking - Operating					\$178,792.26	
mBank CD - Sewer Reserve					\$ 12,463.47	CD #24768 Matures 03/09/2020 1.14% 36 months For future repairs.
mBank CD - Sewer Reserve 2019					\$ 10,066.35	CD #2455 Matures 03/27/2022 1.98% 36 months For future repairs.
WATER FUND						
Cash in Bank					\$ 120,574.37	
mBank Checking					\$ -	required by USDA loan
Water Bond & Interest Redemption					\$ -	required by USDA loan
Equipment Reserve					\$ 107,787.17	required by USDA loan
Total					\$ 228,361.54	
First National bank of St. Ignace CD - Water Reserve					\$ 43,279.50	CD #12291 Matures 09/30/2021 1.70% 36 months
TAX COLLECTION						
mbank Checking					\$ 174,477.54	

Pentland Township Supervisor's Report August 2019

The SEV for 2019 of real & personal parcels is 43,296,500 and taxable value of 38,131,906.

July Board of Review: Tuesday, after the third Monday in July or July 16th is the official day for July BOR to correct clerical errors. We had three changes at July BOR.

19-JBOR-1, Theresa Oberle, 004-003-010-2000. PRE change to 100% for 2018. Change to County Treasurer.

19-JBOR-2, Diane burbach, 004-276-000-1800. Veterans Exemption for 2019. SEV & Taxable change from 58,400 to -0-.

19-JBOR-3, Donald & Michelle Perdue, 004-002-019-0500. Parcel uncapped in error due to transfer 2-20-18. They are relatives. PTA not received timely. SEV is 17,000. Change taxable from 17,000 to 4,788

2019 July Tax Bills Attached are the mileages to be collected on the July Tax bills for 2019, based on a total taxable value of 38,131,906.

State Ed	6.0000	Co Oper	5.28850
TAS Oper	18.000	Qual For	2.00000 (QF Only)
TAS Debt 10A	.64000	TAS Debt 10B	1.36000

Winter Tax Bills include Ambulance, Park & Rec, child care, Township, Extension, Airport, Library, EUP Alloc, EUP Charter, Seniors, Veterans, & sheriff Dept., total winter estimated around 7.4 mills.

Municipal Fire Protection Questionnaire: Public Act 289 of 1977. This report is due back on July 24th to Department of technology management and budget. I finally received the form on July 13 and sent back right away.

Residential Sales Study: The equalization director sent over his tentative sales study for the residential class for 24 month period 4-1-17 to 3-31-19 the tentative ratio is coming in at 46.53%.

County Commissioners Update: Meeting minutes attached.

Assessor Continuing Education Credit Hours: I am registered to attend the UP assessor's two day course on August 27 & 28, for some BSA software training and credit hours. I am also registered to attend training on August 22 in Sault Ste Marie with Tina Fuller from GLAD entitled "Mystery of .net & QGIS Workshop".

2021 Luce County AMAR Review: I have included three policies, procedures and resolutions the township's should adopt prior to our next AMAR review.

1. PRE Interest Denial Distribution Policy
2. Audit Procedures for Granting or Removal of Real Property Exemptions
3. Resolution for Waiver or Penalty and Interest for Untimely Filed Property Transfer Affidavits.
4. Resolution to adopt poverty exemption asset test.

Communications:

***I spoke to Ryan Bennett regarding parcel 48-004-002-007-3250, a vacant 5 acre piece on Co Rd 403.

***I returned a call to Michelle Perdue, (989) 751-1510, regarding parcel 004-002-019-0500 which uncapped this year due to deed filed last year. A PTA was never filed.

***I got an e-mail from Equalization regarding James Slayter description, parcel 004-003-008-1220. He dropped off a copy of his survey and would like his acreage changed.

***James Milner stopped in for a statement from me regarding his manufactured home and his effort to take title to it. He needs a statement to give to the secretary of state so he does not have to pay sales tax as he has been paying property taxes since 2015.

***I received a letter from Nancy Clark regarding her adjoining parcel that is not receiving a PRE exemption. I sent the form to add it. 004-401-000-3000 is not 100% PRE.

***I received a letter from Doug Trembath regarding his qualified forest parcel that has a cabin on it, parcel 004-003-015-0200. The cabin does not qualify for the exemption of the 18 mills school operating.

***Wendell Comer stopped to see me regarding his home at 6577 Parker Lane, as he is not receiving a principal resident exemption at it for parcel 004-002-006-1000. He dropped off the form.

Regular Meeting
Luce County Board of Commissioners
Tuesday, July 16, 2019 @ 6:30 p.m.
Circuit Courtroom – County Government Building
407 W. Harrie Street
Newberry, MI 49868

The meeting was called to order at 6:30 p.m.

PRESENT: Commissioners Clark, French, Henry and Erickson

ABSENT: Commissioner Morrison

GUESTS: Gary Moulton, Deb Major, Bill Abram, Larry Vincent, Josh Freed,
Chad Peltier, Don Schummer, Trish Downs, Mike Peters,
John Wendt, Chris Wendt

The Chair led the Pledge of Allegiance.

Henry upon support of Erickson offered the following and moved its adoption:

RESOLVED, to approve the agenda as presented.

The resolution was unanimously adopted. Commissioner Morrison absent.

French upon support of Henry offered the following and moved its adoption:

RESOLVED, to approve the minutes of the Regular Meeting dated June 18, 2019 as presented.

The resolution was unanimously adopted. Commissioner Morrison absent.

French upon support of Erickson offered the following and moved its adoption:

RESOLVED, to accept the treasurer's report as presented.

The resolution was unanimously adopted. Commissioner Morrison absent.

Public Comment:

Don Schummer stated the following: There used to be rules and regulations regarding that doors should be open to the offices, but I see that is on your agenda. The policy you set about children in the courthouse is only as good as you can enforce it.

John Wendt stated the following: I am here on behalf of the fire department. As you all know we had a young boy drown and we were paged out for a water rescue. The department does not have a boat one of our guys brought his boat to do the water rescue.

I have been discussing with all of our members and we would be willing to take over water rescues if we had a boat and our township approves it.

Chris Wendt stated the following: on behalf of the fire department. Just to add on to what John said. This is something that the fire department believes is a service we can provide to our county and neighboring counties. Luce County doesn't have any equipment for water rescue except for the Sheriff Department boat. That evening we had no equipment and we weren't prepared as a county. I'm not saying things would have been different but they could have.

The Commissioners believe the issue of water rescue needs to be discussed further and will form a committee to have further discussions at their security meeting.

Chad Peltier presented quarterly reports on the MIDC fund and informed the board the budget has been approved by the State for next year.

Erickson upon support of Henry offered the following and moved its adoption:

RESOLVED, to reappoint the current Luce County Housing Commission Board as they are seated and to make appointments when terms are up.

The resolution was unanimously adopted. Commissioner Morrison absent.

French upon support of Henry offered the following and moved its adoption:

RESOLVED, to approve the request from Northcare Network for FY 2020 liquor tax funds request and authorize the Chairperson to sign document.

The resolution was unanimously adopted. Commissioner Morrison absent.

French upon support of Erickson offered the following and moved its adoption:

RESOLVED, to approve the request from UPCAP for a resolution in support of the 2020-2022 Multi Year Plan for services to Upper Peninsula Older Adults as required by the Michigan Aging & Adult Services Agency and authorize the Chairperson to sign document.

The resolution was unanimously adopted. Commissioner Morrison absent.

Henry upon support of Erickson offered the following and moved its adoption:

RESOLVED, to approve the request to set an open door policy effective July 16, 2019 all doors to all departments shall be left open when occupied by employees and elected officials and authorize the chairperson to sign the policy.

The resolution was unanimously adopted. Commissioner Morrison absent.

County Administrator Gary Moulton presented monthly financial reports to the board.

Old Business:

None

New Business:

None

Department Head Reports:

John Cischke stated the following: We have 22 people lodged in Alger County Jail. Our Jail budget is really taking a hit. The medical will also be taking a hit because we have an inmate with a lot of health issues. Luce County has more inmates lodged in Alger County than Alger County does. We had an attempted stop and pursuit that resulted in 3 of our vehicles damaged. It looks like they will total the patrol car, but repairs were approved for the Tahoe and pickup that were damaged. I understand what the fire department is asking for with the water rescue, but there are a lot of variables to consider and training would need to be done. We had an assault on a deputy, but he is doing ok. We have a deputy that was suspended without pay for three days. I am not going into any details if you want more information you can come see me.

Committee Reports:

Commissioner Erickson attended the following committee meetings: Luce County Ambulance and airport meeting

Commissioner Henry attended the following committee meeting: Luce County Parks & Rec. and Regional Planning

Commissioner French attended the following committee meeting: Courthouse Security, EUP Transportation Authority and I distributed UP State Fair passes to the Commissioners.

Commissioner Clark attended the following committee meeting: Courthouse security.

Public Comment:

Deb Major stated the following: I would ask to be put on next month's agenda to discuss several issues regarding Parkview Manor and it will take longer than the two minute public comment. The Commissioner informed her to get her statements in writing and provide it prior to the next meeting and they can have it added to the agenda for discussion.

Trish Downs stated the following: I just wanted to let you know I haven't forgotten about meeting with you. I have several meetings next week and I will schedule something with you after that.

French upon support of Henry offered the following and moved its adoption:

RESOLVED, to pay claims as previously approved by the claims and audit committee as follows:

101	General Fund	25,203.22	205	ORV	79.95
208	Parks & Rec	8,050.39	211	Extension	242.03
215	FOC	1,092.53	236	Vet Serv Fund	4,981.59
256	ROD auto	660.00	258	Emerg Man	3.31
260	Indig Def Fund	3,240.25	261	Shot Range	46.95
263	CPL Fund	500.00	265	911	4,643.47
266	Sheriff Mill	2,041.43	269	Law Lib	394.13
292	Child Care	27,4151.99	295	Airport	1,795.20
296	Drug Court	2,961.62	297	Drk Driv Case	4,000.00
616	Delq. Tax Fund	9,060.00			

Grand Total \$96,448.06

The resolution was unanimously adopted. Commissioner Morrison absent,

The Chair adjourned the meeting at 7:16 p.m.

Respectfully submitted,

Michelle Clark, Chair

Sharon J. Price, Clerk